

**Title: Nurse Patient Navigator****Reports to:** Manager, Patient Navigation Center**Department: Education/Navigation Center****Location:** Remote**Salary:** \$48 - \$53 per hour**MMRF OVERVIEW:**

A pioneer in precision medicine, the Multiple Myeloma Research Foundation (MMRF) seeks to find a cure for all multiple myeloma patients by relentlessly pursuing innovations that accelerate the development of precision treatments for cancer. Founded in 1998 by Kathy Giusti, a multiple myeloma patient, and her twin sister Karen Andrews as a 501(c)(3) nonprofit organization, the MMRF has created the business model around cancer—from data to analytics to the clinic. The MMRF identifies barriers and then finds the solutions to overcome them, bringing in the best partners and aligning incentives in the industry to drive better outcomes for patients. Since its inception, the organization has collected thousands of samples and tissues, opened nearly 100 trials, helped bring 13 FDA-approved therapies to market, and built CoMMpass, the single largest genomic dataset for any cancer. Today, the MMRF is building on its legacy in genomics and is expanding into immune oncology, as the combination of these two fields will be critical to making precision medicine possible for all patients. The MMRF has raised nearly \$500 million and directs nearly 90% of the total funds to research and related programs. To learn more, visit [www.themmr.org](http://www.themmr.org)

The mission of the MMRF has always been to provide a cure for each and every patient. We know that multiple myeloma is different in every patient. Our goal is to generate and collect as much patient data as possible and make it available to researchers worldwide, to speed new discoveries and propel new clinical options for myeloma patients into the clinic as quickly as possible.

**MMRF Core Values:**

At the MMRF our core values define both who we are and how we work together as an organization. We believe in investing in our team and building a culture that will help us pursue our highest level mission to accelerate a cure for each and every multiple myeloma patient. Our five core values are expressed below:

1. **Prioritize Patients** - Patients are at the center of everything we do. Every decision we make is grounded in the needs and best interests of the patients we serve.
2. **Drive Innovation** - We are committed to pursuing big, bold ideas. Taking risks, trying new approaches, and challenging the status quo are necessary to speed new discoveries.
3. **Deliver Solutions** - Taking on complicated challenges is what sets us apart. To deliver results, we must be decisive, take action, and act with urgency on behalf of the myeloma community.
4. **Do It Together** - We know that together, we are stronger. We work cross-functionally with the entire community to achieve our mission and are invested in the success of others.
5. **Build Trust** - We build trust-based relationships. We advocate for each and every myeloma patient by committing to diversity, equity, and inclusion and treating others with respect.

**Position Overview:**

This position is for a nurse navigator or research nurse, to be part of the Patient Navigation Center, responsible for supporting the MMRF's CureCloud research study.

This is a 20-hour position. Business hours are M-F 9am to 7pm EST.

**Essential Functions:**

- Courteously and professionally interact with patients who have myeloma
- Assist patients who are interested in signing up for the MMRF CureCloud with the sign-up process.
- Provide study Follow Up calls to enrolled patients
- Manage and troubleshoot issues related to patient surveys
- Enter case information into the database with clear and concise case notes
- Manage patient inbox and reply to emails
- Communicate with the clinical research team and other necessary departments as it relates to patient-focused collaboration
- Ability to integrate Salesforce functions such as Templates, Knowledge Base, and Communities into Patient Support Center operations (Training to be provided)
- Build trusting relationships with myeloma patients, aim to empower patients to learn more about their disease
- Work with the CureCloud clinical research team to develop necessary platforms and perform functions related to physician and patient interaction with CureCloud enrollment.
- Work with vendors/sites for any functions related to the CureCloud Study that will assist with patient enrollment, understanding and study assistance.
- Participate in the collaboration and review of patient-facing CureCloud study communications
- Attend additional training such to maintain nursing licensure and CITI Training

**Qualifications:**

- RN with 3+ years of oncology experience
- Active RN License required
- Must be fluent in Spanish
- Knowledge of myeloma and hematological cancers a plus
- Clinical trial nurse experience a plus
- Strong internet research skills required
- Proficiency with Microsoft Office (Outlook, Word, PowerPoint, Excel)
- Experience with Salesforce database a plus
- Strong commitment to patient-centered service
- Flexibility to adapt to evolving job roles within the organization
- Enthusiasm for multitasking and working in a fast-paced and evolving work environment
- Attention to detail
- Ability to establish and maintain patient relationships
- Superb oral communication skills including empathy, patience, active listening
- Superb written communication skills, including ability to translate technical language for a lay audience
- Ability to work flexible hours M-F for 20 hours per week, with ability to work up to 40 hours per week if needed

**EEO Statement**



**Nurse Patient Navigator**

The Multiple Myeloma Research Foundation (MMRF) is an equal opportunity employer and does not discriminate against any candidate based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, military and veteran status, sexual orientation, or any other factor protected by federal, state, or local law.